

Understanding Voucher Returns

On Tuesday mornings you will receive along with your weekly invoice; a voucher recall sheet, as shown on the right. To complete this, simply count the vouchers you have and write the amount next to the relevant voucher.

If the voucher does not appear on the sheet there is space to write the name of the voucher along with the value and quantity.

To ensure credit appears on your next available invoice all vouchers must be returned by 9am on a Thursday morning.


You can return your vouchers to us in a number of ways.

1. Send your voucher envelope via Royal Mail Recorded Delivery.
2. Hand deliver them to the Dash depot where a receipt can be given.
3. Send them via Royal Mail's 1st or 2nd class service.
4. Send your vouchers back secured to your newspaper returns.

We cannot be held responsible for any vouchers that are lost. Therefore we recommend that you return your vouchers via either option 1 or 2.

DASH REDRUTH
 Unit 2 Barncoose 1st Elm, Barncoose, Redruth Cornwall
 Phone: 01209 313130 Fax: 01209 313530
Voucher Returns Note - LANDS END Drop 4

URN: 502963024593800

9001 **A STORE** 
 THE STREET, A TOWN 9995000000011945
Thursday, 7 May, 2009

VOUCHER DESCRIPTION	VALUE	RETURN	VOUCHER DESCRIPTION	VALUE	RETURN
Sat Sun 20p off:	0.21	<input type="text"/>	Sun 10p Discount	0.11	<input type="text"/>
SUN 10p VOUCHER	0.11	<input type="text"/>	SUN 20P DISCOUNT	0.21	<input type="text"/>
Sun Free Issue	0.31	<input type="text"/>	TIMES DISCOUNT VOUCHER	0.56	<input type="text"/>
TIMES FREE MONDAY TO FRIDAY	0.91	<input type="text"/>	TIMES FREE SATURDAY	1.51	<input type="text"/>
N.O.W. 30p Discount	0.31	<input type="text"/>	NOW 15P OFF	0.16	<input type="text"/>
NOW 30p Discount	0.31	<input type="text"/>	FREE SUNDAY TIMES	2.01	<input type="text"/>
SUNDAY TIMES DISCOUNT	1.01	<input type="text"/>	£1.00 OFF Brides in Cornwall	1.01	<input type="text"/>
£1.00 OFF CORNWALL TODAY	1.01	<input type="text"/>	Cornwall Today Discount	1.01	<input type="text"/>
FREE WEST BRITON	0.86	<input type="text"/>	FREE WEST BRITON	0.86	<input type="text"/>
FREE WEST BRITON	0.86	<input type="text"/>			

Please add any other vouchers to this section

VOUCHER DESCRIPTION	VALUE	RETURN	VOUCHER DESCRIPTION	VALUE	RETURN
		<input type="text"/>			<input type="text"/>
		<input type="text"/>			<input type="text"/>

Messages

Subject	Description
Vouchers	Please do not use staples when returning vouchers.
Vouchers	Please split all vouchers before returning. Thank you.

Total Quantity of Vouchers Returned: Total Value of Vouchers Returned:

This returns claim is a true statement of the quantities and vouchers enclosed herewith / 1

Signed: _____ Print: _____

